



Tuolumne County Human Services Agency

ANN E. CONNOLLY
Director

20075 Cedar Road North
Sonora, CA 95370
(209) 533-5718
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JUN 30 2009

June 25, 2009

Ramon S. Lopez, Chief
Civil Rights Bureau
Human Rights and Community Services Division
744 P Street
Sacramento, CA 95814

Dear Mr. Lopez,

The enclosed Corrective Action Plan for the Civil Rights Compliance Review that was conducted on September 30, 2008 at Tuolumne County Human Services Agency is respectfully submitted for your review. We appreciate your time, efforts, and constructive evaluation of our county's Civil Rights program.

We have reviewed the areas of concern, as noted in Section IV-Facility Accessibility for Individuals with Disabilities, and have developed a plan for corrective action in these areas. If you have any questions or concerns, please do not hesitate to contact me at 209.533.5793 or via email at aarndt@co.tuolumne.ca.us.

Sincerely,

A handwritten signature in cursive script, reading "Amy Arndt".

Amy Arndt, Civil Rights Coordinator
County of Tuolumne Human Services Agency

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Enclosures: 1 County of Tuolumne Human Services Agency Corrective Action Plan for Civil Rights Compliance Review Conducted September 30, 2008

**COUNTY OF TUOLUMNE
HUMAN SERVICES AGENCY
CORRECTIVE ACTION PLAN
FOR
CIVIL RIGHTS COMPLIANCE REVIEW
Conducted September 30, 2008**



Submitted by:
Amy Arndt, Civil Rights Coordinator
County of Tuolumne Human Services Agency
June 16, 2009

IV. FACILITY ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

A1. Facility Location: Main Office, 20075 Cedar Road North, Sonora

Facility Element	Findings	Corrective Action Plan/Timeframe
Parking	<p>There was NO "Unauthorized Parking" sign at entrance to off-street accessible parking.</p> <p>Freestanding sign height was too low at 76".</p> <p>The words "No Parking" were painted below the access aisle. Must be painted inside access aisle.</p>	<p>An "Unauthorized Parking" sign will be posted in conspicuous place at entrances to off-street parking facilities. Completion Timeframe: June 30, 2009</p> <p>Sign height will be placed 80" minimum from bottom of sign to top of finish grade. Completion Timeframe: June 30, 2009</p> <p>The words "NO PARKING" will be painted on the ground in each 5' or 8' loading and unloading access aisle in white letters no smaller than 12". Completion Timeframe: June 30, 2009 COMPLETED</p>
Exterior entrance	<p>Double doors: Door pressure on the right was excessive at 10 lbs. Door pressure on the left was also excessive at 13 lbs.</p> <p>The door on the right exceeds the 3-second closure requirement.</p>	<p>Force to open doors, exterior and interior will be adjusted to no more than 5 pounds of pressure. Completion Timeframe: July 31, 2009</p> <p>Door Closer will be set so it takes at least 3 seconds to close from an open position of 70 degrees to a point 3" from the latch. Completion Timeframe: July 31, 2009</p>
Outside signage	<p>ISA sign at main entrance is posted but the "No Smoking" sign covers it.</p>	<p>ISA (international symbol of accessibility) sign will be moved to a visible area. Completion Timeframe: July 31, 2009</p>

Facility Element	Findings	Corrective Action Plan/Timeframe
Client Interview Booths	Clients in a wheelchair are unable to turn around and exit the booths. (It was noted that clients in the interview booths are assisted by the worker and are wheeled out in reverse.)	Booths will be modified to allow for a Wheelchair Turning Space that has at least minimum space for a wheelchair to turn 180 degrees in a 60" diameter or T-shaped space. Completion Timeframe: Dec. 31, 2009
Restrooms	<p><u>Men's:</u> The pipes under the sink need to be re-wrapped.</p> <p>The faucet cannot be operated with one hand; cannot operate with closed fist.</p> <p><u>Women's:</u> The pipes under the sink need to be re-wrapped.</p> <p>The faucet cannot be operated with one hand; cannot operate with closed fist.</p>	<p>Hot water and drain pipes will be insulated or covered. There will be no sharp or abrasive surfaces under lavatories. Completion Timeframe: July 31, 2009</p> <p>Faucet controls will be replaced with ones that are operable with one hand and do not require tight grasping, pinching, or twisting of the wrist. If self closing valves are used, faucet will remain open a minimum of 10 seconds. Completion Timeframe: July 31, 2009</p> <p>Hot water and drain pipes will be insulated or covered. There will be no exposed sharp or abrasive surfaces under lavatories. Completion Timeframe: July 31, 2009</p> <p>Faucet controls will be replaced with ones that are operable with one hand and do not require tight grasping, pinching, or twisting of the wrist. If self closing valves are used, faucet will remain open a minimum of 10 seconds. Completion Timeframe: July 31, 2009</p>

A2. Facility Location: Child Welfare Services, 20111 Cedar Road North, Sonora

Facility Element	Findings	Corrective Action Plan/Timeframe
Parking	<p>There was NO "Unauthorized Parking" sign at entrance to off-street accessible parking.</p> <p>The words "No Parking" were not painted in access aisle.</p>	<p>An "Unauthorized Parking" sign will be posted in conspicuous place at entrances to off-street parking facilities. Completion Timeframe: Aug. 31, 2009</p> <p>The words "NO PARKING" will be painted on the ground in each 5' or 8' loading and unloading access aisle in white letters no smaller than 12". Completion Timeframe: Aug. 31, 2009 COMPLETED</p>
Exterior entrance	<p>There was no ISA sign posted at the entrance.</p> <p>Door pressure was excessive at 12 lbs.</p>	<p>An ISA (international sign of accessibility) sign will be posted at the exterior entrance of the building. Completion Timeframe: Aug. 31, 2009</p> <p>Force to open doors, exterior and interior will be adjusted to no more than 5 pounds of pressure. Completion Timeframe: Aug. 31, 2009</p>
Outside signage	<p>There was no directional sign to main entrance posted near the accessible space.</p>	<p>Since the accessible parking space is located further away from the main entrance due to the elevation of the sidewalk and steepness of the stairs, a directional sign will be posted that designates where the main entrance is. Completion Timeframe: Aug. 31, 2009</p>
Restrooms	<p><u>Men's:</u> The signage on the door was too low at 56".</p>	<p>Door sign and wall sign will be 60" above the floor. It will be installed on the wall adjacent to latch outside of door.</p> <p>Raised characters will be raised 1/32" minimum and will be Sans Serif upper case characters accompanied by Grade 2 Braille. Completion Timeframe: Sept. 30, 2009</p>

Restrooms, cont...	Door pressure was excessive at 9 lbs.	Interior Door will be adjusted to no more than 5 pounds of pressure. Completion Timeframe: Sept. 30, 2009
	Knee space below the sink was too low at 25".	The sink will be raised so that a minimum knee clearance of 27" high, 30" wide, and 19" deep is provided underneath sinks. Completion Timeframe: Sept. 30, 2009
	Rim height of sink in accessible stall was too low at 26".	The Sink will be re-mounted to meet the necessary requirements Completion Timeframe: Sept. 30, 2009
	<u>Women's:</u> The signage on the wall was too low at 56".	Door sign and wall sign will be 60" above the floor. It will be installed on the wall adjacent to latch outside of door. Raised characters will be raised 1/32" minimum and will be Sans Serif upper case characters accompanied by Grade 2 Braille. Completion Timeframe: Oct. 31, 2009
	Door pressure was excessive at 9 lbs.	Interior Door will be adjusted to no more than 5 pounds of pressure. Completion Timeframe: Oct. 31, 2009
	Pipes under sink need to be re-wrapped.	Hot water and drain pipes will be insulated or covered. There will be no exposed sharp or abrasive surfaces under lavatories. Completion Timeframe: Oct. 31, 2009

All timeframes for completion have been set in coordination with the Tuolumne County Facilities Department. Please feel free to contact me if you have any questions regarding our Corrective Action Plan for the 2008 Tuolumne County Human Services Agency Civil Rights Compliance Review.

Respectfully submitted,



Amy Arndt, Civil Rights Coordinator
County of Tuolumne, Human Services Agency